

**Castle Valley Fire Protection District  
Castle Valley Fire Commission  
MARCH REGULAR MEETING AGENDA  
Thursday, May 12, 2016 7:00 pm  
Fire Station 2, Lot 1 Castle Valley Drive**

**REGULAR MEETING AGENDA**

**Call to order**

**-Approval of Minutes - Special Meeting Minutes 3/15/16, Emergency Meeting Minutes 4/5/16, Regular Meeting Minutes 4/21/16**

**-Public Comment**

**-Fire Chief's Report: Ron Drake**

**-Treasurer's Report: Bob Russell**

**--Financial accounting update (ongoing)**

**--Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing)**

**--Discussion and possible action on budget approval process, amendments, and reporting (ongoing)**

**-State/County/Town Hazard Mitigation Planning update: Jazmine Duncan/Bob Russell**

**-Emergency Medical Responder Report: Bob Russell**

**-State MOU class report: Mitch Stock**

**-Firewise update: Completion of Community Fire Plan; CV crew work and budget (FFSL) appointing a new liaison:**

**-Discussion and possible action on designating a new Chief Administrative Officer: Leta Vaughn**

**-Discussion and possible action on Military Engine Conversion update: Bob Russell**

**-Discussion and possible action on Town's MOU for use of Bowthorpe well**

**-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: development of standard operating guidelines, policies and procedures**

**-Discussion and possible action on Workman's Comp Insurance claims processing: Bob Russell**

**-Discussion and possible action on planning for July 4th event: Bob Russell**

**-Special topics for Closed Session (if necessary): personnel matters, award & recognition program, etc.**

**Adjourn**

Leta Vaughn, CVFPA Secretary, May 9, 2016